

Sherington Primary School

Charging Policy



Our Vision Statement

Sherington Primary School is an inclusive community. We place the child at the centre of all that we do. We strive to maintain the highest standards in an environment that is creative, stimulating, inspiring and enabling.

Aspire

- Motivating and exciting all to become life-long learners

Believe

- Developing the skills and confidence to foster self-belief

Create

- Engaging all learners through creative practice and personal reflection

Achieve

- Experiencing success and embracing future challenges

Our Aims

To place the child at the centre of all that we do.

To foster positive, supportive relationships with families and the wider community.

To provide models of excellence drawing on the expertise of our highly skilled team.

To provide an enquiry based curriculum, that promotes the values of resilience, adaptability and perseverance.

To promote life-long learning through developing a whole school culture of challenge and growth.

To prepare learners for a future in an increasingly interconnected global economy.

Policy Reviewed	February 2022
Agreed by Staff	February 2022
Ratified by Governors	March 2022
Date due for review:	March 2024

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1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. Music tuition with peripatetic teachers are chargeable

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip.

2.2 If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity to no detriment. Sometimes the school pays additional costs in order to support the visit. Parents/carers have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips in general;
- music resourcing

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of travel, board and lodging. Parents/carers who receive state benefits are exempt from full payment.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music tutors teach individual or small group lessons. We make a charge of £30 per term to cover partial cost of tutors. Parents/carers in receipt of state benefits are exempt from full payment and will be offered a subsidiary. We give parents/carers information about additional music tuition at the start of each academic year.

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5 Swimming

5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity.

6 Activity Clubs

6.1 The school offers additional activity clubs after school for 10 weeks of each term. We make a charge for these sessions of £30 for a 10 week block. Any activity clubs organised by outside coaches, charge their own rates. A copy of the rate charged will be kept by the school office; however the handling of monies/cheques will be through the company hired. Currently we do not charge rent to 3rd party providers or clubs run by the school community for these out of school hour's activities but we will in future request a financial contribution for out of school hour's use of school facilities depending on the intake and popularity of clubs attended.

7. School Meals

7.1 From 1st September 2021 the cost of a school meal will be set to cover the cost per meal charged by the service provider, currently this is £2.66 per day / £13.30 per week. This does not apply to any child under the Universal Free School Meals scheme in KS1, or to any child in KS2 eligible for Free School Meals.

7.2 This is payable in advance.

7.3 Parents/carers are expected to pay weekly, half termly or termly unless there are special circumstances.

7.4 Parents/carers may pay via Pay360 or cash/ cheque (payable to Sherington Primary School) at the school office, using the postbox provided. Money must be in an envelope with your child's name and class, envelopes are provided by the postbox.

7.5 If children are absent, their dinner money is credited for that day.

7.6 Refunds may only be given for credits at the end of a term, or if a child is leaving this school to attend another mid-year.

7.7 If a child forgets their packed lunch and is given a school meal, parents/carers must pay for that meal on the same day or the following morning at the latest (except for children in receipt of Free School Meals)

7.8 The office must be given written notification of any changes in meal arrangements. Children are required to keep to either School Meals or Packed Lunches for a half a term. From September 2012 the school adopted a strict **NO DEBT** policy relation to school meals. Any parent/carer owing more than 1 week's dinner money will be contacted by the school office for payment.

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Children will not be provided with a school meal until the debt is cleared and future meals are paid for in advance (except for those children entitled to Free School Meals).

7.9 If a parent/carer genuinely forgets to pay, the school may grant exception and allow the parent/carer to pay the following day. This debt must be paid the next day and future meals must be paid for in advance before any meals are provided.

7.10 We request that all parents give this policy their full support. If debts are incurred, the school has to pay for the meals eaten. This means that money which should be spent on the children's education has to be used for debts incurred by parents/carers.

7.11 If a debt is not cleared, parents/carers must either provide a packed lunch or take the child home for lunch.

7.12 Social Services may be informed that parents/carers are not carrying out their responsibility of care by not providing food for their child at lunchtime.

7.13 If a reasonable arrangement to clear a debt cannot be made, the school reserves the right to begin legal proceedings to secure payment.

8 Extended Day Care

8.1 The school is able to provide extended day care in the form of breakfast club and after school club. Extended day care is run by our own staff and is available term time with the following costs:

Breakfast club £4.00 per session (8am – 8:50am)

After school club £10 per session (3.30pm – 6pm)

Fees are issued half termly and are to be paid in advance. The school operates a two weeks' notice period for cancellation of place.

9 Late Collection – Extended Day Care

9.1 If you are late for any reason, a fee of £1 per minute, per child will be incurred for any collection after 6pm.